

**In the Matter of Gasp Recruitment & Training Limited  
And in the Matter of the Insolvency Act and Rules 1986**

Company Number: 05479483  
Trading As: Gasp Recruitment & Training Limited  
Formerly: No previous names  
Registered Office: 4<sup>th</sup> Floor Swan Court, Waterhouse Street, Hemel Hempstead,  
Hertfordshire, HP1 1DS  
Trading Address: Same as above

In accordance with Rule 4.106, We, Eric Walls and Wayne Harrison of KSA Group Limited C12 Marquis Court, Marquis Way, Team Valley, Gateshead, NE11 0RU hereby give notice that on 31 August 2011 we were appointed joint liquidators of Gasp Recruitment & Training Limited by resolutions of members and creditors.

Notice is hereby given that the creditors of the above named company, which is being voluntarily wound up, are required, on or before 30 November 2011 to send in their full forenames and surnames, their addresses and descriptions, full particulars of their debts or claims, and the names and addresses of their Solicitors (if any), to the undersigned E Walls (IP No. 9113) and W Harrison (IP No. 9703) of KSA Group Limited, C12 Marquis Court, Marquis Way, Team Valley, Gateshead, NE11 0RU, Alternative Contact: E Walls, [insolvency@ksagroup.co.uk](mailto:insolvency@ksagroup.co.uk), 0191 482 3343, the Liquidators of the said company, and, if so required by notice in writing from the said liquidators, are, personally or by their Solicitors, to come in and prove their debts or claims at such time and place as shall be specified in such notice, or in default thereof they will be excluded from the benefit of any distribution.

Dated: 2 September 2011

E Walls  
Joint Liquidator of Gasp Recruitment & Training Ltd

Insolvency Act 1986

Gasp Recruitment & Training Ltd  
Estimated Statement Of Affairs as at 31/08/2011



	Book Value £	Estimated to Realise £	
<b>ASSETS</b>			
Plant & Machinery	2,151.00		
Book Debts	74,623.44	33,000.00	
Less amount due to factoring company	(21,141.96)	(21,141.96)	
		11,858.04	11,858.04
			11,858.04
<b>LIABILITIES</b>			
<b>PREFERENTIAL CREDITORS:-</b>			
Employee Arrears/Hol Pay - Est		17,750.44	
			17,750.44
			(5,892.40)
<b>DEBTS SECURED BY FLOATING CHARGE PRE 15 SEPTEMBER 2003 OTHER PRE 15 SEPTEMBER 2003 FLOATING CHARGE CREDITORS</b>			
			NIL
			(5,892.40)
Estimated prescribed part of net property where applicable (to carry forward)			
			NIL
			(5,892.40)
<b>DEBTS SECURED BY FLOATING CHARGE POST 15 SEPTEMBER 2003</b>			
NatWest Bank Plc		156,244.71	
			156,244.71
			(162,137.11)
Estimated prescribed part of net property where applicable (brought down)			
			NIL
			NIL
Unsecured non-preferential claims (excluding any shortfall to floating charge holders)			
Shortfall to preferential creditors/F.C's pre 15 Sept 2003 (brought down)		5,892.40	
Trade & Expense Creditors		284,959.65	
Employees - Est		30,479.02	
			321,331.07
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall in respect of F.C's post 14 September 2003)			(321,331.07)
Shortfall in respect of F.C's post 14 September 2003 (brought down)			156,244.71
			(477,575.78)
Issued and called up capital Ordinary Shareholders		500.00	
			500.00
<b>TOTAL SURPLUS/(DEFICIENCY)</b>			<b>(478,075.78)</b>

## **Gasp Recruitment Limited – In Liquidation**

### **Notes to the Estimated Statement of Affairs**

#### **1. Amounts due to NatWest Bank plc**

1.1 The amount due to Natwest Bank plc is in respect of a loan and the company's overdraft.

1.2 The bank holds the following security in respect of the company's indebtedness:

- A debenture dated 01 September 2005 which created fixed and floating charges over the assets of the company.

The validity of the debenture given by the company will of course need to be verified by the liquidator in due course.

#### **2. Amounts due to Lloyds Commercial Finance Ltd**

2.1 The amount due to Bibby Finance Ltd has been confirmed by Bibby Finance and is in respect of their position as factoring company for Gasp Recruitment Ltd.

#### **3. Book Debts**

3.1 The book value figure for debtors has been confirmed by Bibby Finance, the factoring company. The book debts are subject to a fixed charge in favour of the factoring company. It is anticipated a small surplus may become available to the liquidation.

#### **4. Amounts Due to Employees**

4.1 In some instances it has been necessary to estimate the amounts due to employees in respect of arrears of wages, holiday pay, pay in lieu of notice and redundancy.

#### **5. Trade and Expense Creditors**

5.1 Details of amounts due to creditors have been taken from the books and records of the company. Inclusion in the statement of affairs of the company does not constitute agreement that these amounts are, or were at any time, owed by the company and does not entitle a creditor to participate in any future distribution.

#### **6. Costs and Expenses of Liquidation and Asset Realisation**

6.1 The statement of affairs takes no account of the costs and expenses of the liquidation or realising the assets of the company.

## Gasp Recruitment & Training Limited – In Liquidation

Report To a Meeting Of Creditors Held Pursuant To Section 98 Of The Insolvency Act 1986  
At the offices of KSA Group Ltd, Level 7, Tower 42, Old Broad Street, London, EC2N 1HN  
On 31 August 2010 At 11:30 am

### 1. Statutory Information

- 1.1 Detailed below is information extracted either from the statutory books of the company or from records held by the Registrar of Companies.

Previous Names:	None Known						
Company Number:	05479483						
Date of Incorporation:	13 June 2005						
Registered Office:	was 4 <sup>th</sup> Floor Swan Court, Waterhouse Street, Hemel Hempstead, HP1 1DJ but recently changed to C12 Marquis Court, Marquis Way, Team Valley, Gateshead, NE11 0RU						
Shareholding:	500 Ordinary Shares of £1 each, all of which have been fully issued and paid						
Shareholders:	<table><thead><tr><th></th><th>£1 Ordinary Shares</th></tr></thead><tbody><tr><td>Phil Rudge</td><td>250</td></tr><tr><td>Geraldine Rudge</td><td>250</td></tr></tbody></table>		£1 Ordinary Shares	Phil Rudge	250	Geraldine Rudge	250
	£1 Ordinary Shares						
Phil Rudge	250						
Geraldine Rudge	250						
Directors:	Phil Rudge Geraldine Rudge						
Company Secretary:	Geraldine Rudge						
Nature of Business:	Recruitment and training services						
Trading Address:	Swan Court, Waterhouse Street, Hemel Hempstead, Hertfordshire, HP1 1DS						

### 2. History of the Company

- 2.1 The company was incorporated on 13 June 2005 and began trading shortly thereafter. The company operated as a recruitment company specialising within the healthcare sector and supplied healthcare assistants and nursing staff to both public and private companies. The company also supplied nursery nurses.
- 2.2 The company's first office, based in Hemel Hempstead, was bought as a franchise from Windsor Recruitment and in October 2005 this was followed by a second office in Coventry which was bought as an ongoing concern from the franchisor. The company failed to generate the initial profits the directors believed it would and by December 2005 it became apparent to the directors that figures supplied by the franchisor outlining margins and future forecasts were inaccurate. However the company continued to trade, specialising within the private sector, and gradually built up a good reputation and client base.
- 2.3 In 2007 the company received an invoice from the franchisor in the sum of £10,000 for various services. The directors asked the franchisor to offset this amount against a £10,000 returnable deposit the company had already paid, however the franchisor refused. At this stage the directors decided to end their contract with the franchisor and took the matter to court. A judge ordered that the contract be rescinded and awarded the company

£120,000 in damages. However in June 2009 the franchisor went into liquidation and the company has received no payment in respect of those damages.

- 2.4** The company successfully applied to become an official supplier to the NHS in October 2009. This proved extremely profitable for the company and changed their overall client base to 70% NHS trusts and 30% private clients. However recent government cuts have meant most NHS trusts have put a ban on recruiting agency staff which has had a dramatic affect on the company. The continual fall of housing prices also saw the company's private business affected. Large intake drops for nursing and residential homes resulted in private health care businesses requiring less staff.
- 2.5** Despite the drop off in NHS contracts the company was still supplying more NHS trusts than it had done at any other stage and the directors believed that with successful cost cutting the company still had a promising outlook. The company was however unable to pay its historical liabilities. In February 2011 the company instructed KSA Group Ltd with a view to proposing a company voluntary arrangement ("CVA") to come to an agreement with its creditors in respect of these liabilities. Regrettably, the CVA became unworkable and accordingly, the directors felt they had no option but to place the company into creditors' voluntary liquidation.
- 2.6** With this in mind a meeting was arranged with representatives of KSA Group Ltd. Based on financial information provided by the directors it was evident that the company was insolvent. Having been so advised the director's felt they had no option but to call the meetings of shareholders and members necessary to place the company into voluntary liquidation.
- 2.7** The directors consider that the main reasons for the company's failure were as follows:
1. Halt in recruiting by the company's major client; and
  2. The fall in demand for the company's services across both government and private sectors.

### **3. Meetings of Members and Creditors**

- 3.1** At a meeting of the board of directors held on 29 July 2011 it was agreed that meetings of members and creditors should be summoned for the purposes of placing the company into Creditors Voluntary Liquidation. Notices were signed summoning the meetings for 31 August 2011. The notices were issued to shareholders and creditors on 29 July 2011.
- 3.2** Accordingly, on 31 August 2011 at a meeting of the shareholders, duly convened at the offices of KSA Group Ltd, Level 7, Tower 42, Old Broad Street, London, EC2N 1HN resolutions were passed placing the company into Voluntary Liquidation and appointing E Walls, who is licensed to act as an insolvency practitioner by the Insolvency Practitioners Association, liquidator.
- 3.3** Prior to being asked to advise the directors on the affairs of the company the partners and staff of KSA Group Limited had had no material professional relationship with either the company, its directors or shareholders.

### **4. Transactions with Associated Companies or Trading Organisations**

- 4.1** There are no known associated companies or trading organisations.

### **5. Extracts from Accounts and other Financial Information**

- 5.1** A summary of the company's recent financial history is attached at Appendix 1 to this report.

**6. Statement of Affairs**

- 6.1 A statement of affairs of the company as at 31 August 2011 has been prepared by the directors. A summary of the statement of affairs is attached to this report, along with accompanying notes, and an estimated deficiency account in respect of the period of trading.
- 6.2 The statement of affairs takes no account of the cost and expenses of the liquidation or of realising the company's assets.

**7. Business conducted at the meeting**

- 7.1 No creditors attended the meeting and two proxies were received in favour of the chairman of the meeting.
- 7.2 The chairman opened the meeting and W Harrison of KSA Group Ltd, who had been appointed joint liquidator of the company by the shareholders of Gasp Recruitment and Training Limited, presented a brief report to the meeting and reviewed the statement of affairs of the company which had been drawn up to the date of liquidation on his behalf.
- 7.3 There being no further issues raised by the creditors the chairman moved to the formal business of the meeting. Accordingly, creditors approved the following resolutions:

- the appointment of E Walls and W Harrison of KSA Group Ltd, C12 Marquis Court, Marquis Way, Team Valley, Gateshead, NE11 0RU, was confirmed.
- a creditors' committee was not established.

In the absence of a creditors committee:

- The meeting was informed that an agreed fee of £3,500 plus VAT plus disbursements will be paid to KSA Group Limited in respect of the costs of assisting the director in preparing the statement of affairs and summoning and holding the meetings of members and creditors.
- The meeting was also informed that KSA Group Ltd had received funds of £3,600 including VAT, made up of third party funds which are being held in the liquidators' client account.
- The meeting was also informed that KSA Group Limited received £9,000 plus VAT in relation to the promulgation of the CVA proposal
- it was agreed that liquidators' remuneration would be calculated by reference to time costs incurred by the liquidators and their staff and authorisation was given for the liquidators to draw remuneration on account of those time costs when they felt it was appropriate.
- The liquidators informed the meeting that the current charge out rates for staff likely to deal with matters pertaining to this liquidation were as follows:

	£ per hour
Administrators	40 – 100
Managers	100 – 175
Directors	175 – 300

- It was agreed that all disbursements incurred by the liquidators' firm should be reimbursed at direct cost save in the case of postage, stationery and telephone for which a charge of £7.50 per creditor would be levied, and motor travel where a charge of 50p per mile would be made.
- it was agreed that the level of the liquidators' specific performance bond should be set at £10,000



**KSA Group Ltd**  
**Gasp Recruitment & Training Ltd B - Company Creditors**

**Unsecured Creditors**

<b>Name</b>	<b>Address</b>	<b>£</b>
Accord Stationary	Po Box 524, St Crispins, Duke Street, Norwich, NR3 1QU	182.72
Ace Training	RBS , Smith House, Po Box 50, Elmwood Avenue, Feltham, TW13 7QD	2,145.00
Andrews Computers	Nash House, London Road, Apsley, HP3 9SR	616.80
Daisy	Daisy House, Lindred Road Business Park, Nelson, Lanc, BB9 5SR	104.06
HM Revenue and Customs	Durrington Bridge House, Barrington Road, Worthing, BN12 4SE	258,000.00
Harveys Uniforms	Glodwick Road, Oldham, Lancashire, OL4 1YU	418.00
LCM Training Solutions	1 Millers Close, Offord D'Arcy, St Neots, PE19 5SB	1,050.00
Leaseplan (UK) Limited T/A Network	165 Bath Road, Slough, SL1 4AA	8,693.30
Mangcreative	20-22 High Street, Hemel Hempstead, HP1 3AE	180.00
Newdrive Limited	Ground Floor - Suite 1, Swan Court, Waterhouse Street, Hemel Hemstead, Herts, HP1 1 DS	1,500.00
Neopost Limited	Neopost House, South Street, Romford, RM1 2AR	108.59
New Drive	4th Floor, Swan Court, Waterhouse Street, HP1 1DS	7,818.00
Neopost	Neopost House, South Street, Romford, RM1 2AR	261.13
Network Cars	165 Bath Road, Slough, Berkshire, SL1 4AA	333.00
QSL	Unit 7, The Poingt, Rockingham oad, Market Harborough, Leic, LE16 7QU	695.00
Royal Bank of Scotland	Collection & Recoveries, CL3-57 TOWER HOSUE	468.00
Savills	68 Fountain Street, Manchester, M2 2FE	834.70
Strongs	Bank Mill Wharf, Bank Mill Lane, Berkhamstead, Herts, HP4 2NT	633.60
Thames Valley Copiers	Reprographic House, 53 Besselsleigh Road, Wooten, OX13 6DX	122.85
West Herts IMS	Watford General Hospital, Finance Dept, Willow House, Vicarge Road, Watford, Herts, WD18 OHB	794.90
Geraldine Rudge	Thornwood, Hawthorn Way, Chesham, HP5 3BJ	15,549.36
Phil Rudge	Thornwood, Hawthorn Way, Chesham, HP5 3BJ	16,628.94
Gloria Taylor	75 Craven Street, Coventry, CV5 8DT	225.00
Ryan Bache	16 Littlefields, Stoke, Coventy, CV2 3HB	4,108.37
Perry Moore	86 Allandale, Highfield, Hemel Hempstead, Hertfordshire, HP2 5AT	3,051.48
Patricia McDonald	20 Fouracres Walk, Bennetts End, Hemel Hempstead, HP3 9LB	1,666.70
Tracey Noble	5 Boyd Close, Wolsgrove, Coventry, CV2 2NF	6,999.61
	<b>Total</b>	<b>333,189.11</b>

Signature

Date



## Gasp Recruitment & Training Limited

### Summary of Recent Financial History

#### Accounting Information

The following information has been extracted from the Company's annual accounts for the period ended 30 June 2010 and for the period 30 June 2009.

	Annual Accounts 30 June 2010 £	Annual Accounts 30 June 2009 £
<b>Profit and Loss Account</b>		
Turnover	1,342,590	1,220,624
Gross Profit	367,336	325,824
Director's Remuneration	76,225	10,536
Dividends		
Net profit/ (Loss) After Taxation & Dividends	(59,761)	(8,539)
	<hr style="border-top: 3px double black;"/>	<hr style="border-top: 3px double black;"/>
<b>Balance Sheet</b>		
Fixed Assets	2,630	5,497
Current Assets	233,122	220,429
Liabilities	(330,078)	(260,491)
Total Assets Less Liabilities	<hr style="border-top: 3px double black;"/> <u>(94,326)</u>	<hr style="border-top: 3px double black;"/> <u>(34,565)</u>
Capital and reserves	500	500
Profit and loss account	(94,826)	(35,065)
Shareholders Reserves	<hr style="border-top: 3px double black;"/> <u>(94,326)</u>	<hr style="border-top: 3px double black;"/> <u>(34,565)</u>

## Gasp Recruitment and Training Limited

### Estimated Deficiency Account For the period from 30 June 2010 to 31 August 2011.

	£	£
Reserves Balance at 1 July 2010		(94,826)
Amounts written off for the purposes of the statement		
Plant & Machinery	2,151	
		<u>(2,151)</u>
		(96,977)
Extraordinary Items		
Employees Claims - Redundancy / notice pay		<u>(30,479)</u>
		(127,456)
ASSUMED TRADING PROFIT/(LOSS) FOR THE PERIOD		<u>(350,120)</u>
CREDITORS DEFICIENCY PER STATEMENT OF AFFAIRS		<u>(477,576)</u>